

## Vollero, Janice

---

**From:** Diehl, John  
**Sent:** Tuesday, November 18, 2014 9:21 AM  
**To:** Szwajkowski, Kristen  
**Cc:** Vollero, Janice  
**Subject:** FW: mailings  
**Attachments:** Dear Sewage Enforcement Officer.docx; SEO Lapsed letter.docx  
  
**Categories:** F/U

Kristen,

Attached are the two letter that I wanted formalized before we have the folks downstairs do the printing. We'll need to provide a list of names/addresses from the database for those SEOs that do not have an email address and for the list of lapsed SEOs. Let either me or Janice know if you have any questions.

Thanks, John

---

**From:** Diehl, John  
**Sent:** Monday, November 10, 2014 11:11 AM  
**To:** Musa, Amy  
**Cc:** Szwajkowski, Kristen; Vollero, Janice  
**Subject:** mailings

Amy,

Please finalize the attached letters on DEP letterhead. We'll handle the emails to active SEOs separately. Please complete by the 14<sup>th</sup>.

Thanks,

**John R. Diehl, P.G.** | Chief, Act 537 Program  
Department of Environmental Protection | Bureau of Point and Non-Point Source Management  
Rachel Carson State Office Building  
400 Market St. | Hbg PA 17105-8774  
Phone: 717.783.2941 | Fax: 717.772.5156  
[www.depweb.state.pa.us](http://www.depweb.state.pa.us)

Dear Sewage Enforcement Officer,

Please be advised that a new guidance document entitled "Sewage Enforcement Officer Certification and Training Program", Documents Number 385-2314-002, has been published and is posted in the Department's eLibrary. This document contains pertinent certification requirement information that should be reviewed by all SEOs. To access the document in eLibrary, please refer to Final Technical Guidance and then click on the Bureau of Point and Non-Point Source Management. The document is also accessible via the Department's Act 537 Sewage Facilities website. Please see the document name listed under the Sewage Enforcement Officers section.

Please be sure to routinely visit the "SEO News Items" site under the Sewage Enforcement Officers section on the website for current SEO-related information, including opportunities for continuing education training.

Any questions should be directed to [RA-SEOtrng@pa.gov](mailto:RA-SEOtrng@pa.gov).

Thank You,

John Diehl, P.G.

Environmental Group Manager

Act 537 Management Section

Division of Planning and Permits

Dear Lapsed Sewage Enforcement Officer,

Please be advised that a new guidance document entitled "Sewage Enforcement Officer Certification and Training Program", Document Number 385-2314-002, has been published and is posted in the Department's eLibrary. To access the document in eLibrary, please refer to Final Technical Guidance and then click on the Bureau of Point and Non-Point Source Management. The document is also accessible via the Department's Act 537 Sewage Facilities website. Please see the document heading listed under the Sewage Enforcement Officers section.

For your information, SEOs that are in lapsed status may refer to Section V of the document regarding the renewal certification process for regaining active certification status.

Please be sure to routinely visit the "SEO News Items" site under the Sewage Enforcement Officers section on the website for current SEO-related information, including opportunities for continuing education training.

Any questions should be directed to [RA-SEOtrng@pa.gov](mailto:RA-SEOtrng@pa.gov).

Thank You,

John Diehl, P.G.

Environmental Group Manager

Act 537 Management Section

Division of Planning and Permits