

Community Clean Water Action Plan Coordinator & Countywide Action Plan Implementation Grant Decision Tree

CCWAPC & CAP Implementation Grant Required Documents

Pilot and Tier 2 Counties

This application process will require a new application and new agreement for each pilot and tier 2 county.

To Apply: Fill out Countywide Action Plan Implementation Grant Application forms (3020-FM-BWRNSM0005) Include brief summaries/overviews for proposed CAP Implementation Grant projects. Also fill out the Community Clean Water Action Plan Coordinator Grant Application form (3020-FM-BWRNSM0004) Save application electronically.

Log-on to the e-grants site:
<https://www.esa.dced.state.pa.us/Login.aspx>
Online application requirements:

- Username and Password
- Authorization Code: CCWAPC
- NAICS Code
- FEIN Code
- Signed, scanned, and saved electronic copies of the application form

Follow "e-Grant instructions for Pilot and Tier 2 Counties" to upload and submit via the e-grants systems. The Worker Protection Form will also be filled out electronically during the application process.

Tier 3 and 4 Counties

Grantees with CAP Coordinator AND Implementation Funds on their Grant

Required Documents

1. Coordinator (3020-FM-BWRNSM0004)
2. CAP Implementation (3020-FM-BWRNSM0005)
3. Project and Grant Tracking Spreadsheet
4. Extension Letter Request (101-FM-GC0096)

Fill out and submit to the RA-EPCAPGrants@pa.gov by COB Tuesday, October 31, 2023

DEP BWRNSM* sends award letter - December 2023

Grantee fills out the Additional Funds Request Form (3020-FM-BWRNSM0014) and Worker Protection Form and submits to the RA-EPCAPGrants@pa.gov by COB January 31, 2023**

DEP BWRNSM sends fully executed funds request to grantee**

Grantees with ONLY Implementation Funds on their Grants

Required Documents

1. CAP Implementation (3020-FM-BWRNSM0005)
2. Project and Grant Tracking Spreadsheet

Fill out and submit to the RA-EPCAPGrants@pa.gov by COB Tuesday, October 31, 2023

DEP BWRNSM* sends award letter - December 2023

Grantee fills out the Additional Funds Request Form (3020-FM-BWRNSM0014) and Worker Protection Form and submits to the RA-EPCAPGrants@pa.gov COB January 31, 2023**

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*Bureau of Watershed Restoration and Nonpoint Source Management.

**The sooner this form is returned to the BWRNSM, the sooner funds are added to your grant.

***If a county(s) is intending to make changes to their grant agreement, contact your Project Advisor.