



CHECKLIST

The individual completing the component should use the checklist below to assure that all items are included in the module package.

Small Flow Treatment Facilities

- ☐ Complete Component 3s form and attachments.
- ☐ USGS 7.5-minute topographic map with all planned and/or installed SFTFs plotted.
- ☐ Documentation required by the part of Section E appropriate to the project.
- ☐ Project description narrative.
- ☐ Documentation of chosen sewage management method (if applicable).
- ☐ Alternative analysis narrative.
- ☐ Copy of public notification (if applicable).
- ☐ Plot plan.
- ☐ Site Investigation and Percolation Test reports for all soil profile examinations and percolation tests.
- ☐ PNDI "Project Planning & Environmental Review Form" (request DEP search) or "Project Environmental Review Receipt" (self completed search) and all appropriate documentation for the form submitted.
- ☐ Completed Component 4 Planning Agency Review for each existing planning agency and/or health department (if applicable). (Planning Agency Comments are not required for repair proposals.)
- ☐ Permeability information (if applicable).
- ☐ Preliminary hydrogeology (if applicable).
- ☐ Detailed hydrogeology (if applicable).

Municipal Action

The municipality should confirm that the required items have been included within 10 days of receipt, and if complete, sign and date the checklist. If the planning module is not complete, the municipality must inform the applicant of the deficiencies.

- ☐ Component 3s, with attachments.
- ☐ Component 4, Planning Agency Comments (if applicable), with responses to any comments. Planning Agency Comments are not required in repair situations.
- ☐ Proof of public notification (if applicable), any comments generated as a result of the public notice and responses to these comments.
- ☐ Adoption resolution.
- ☐ Transmittal Letter.

Signature of Municipal Official

Date Submittal Determined Complete