



APPLICATION FOR CERTIFICATION AS A SEWAGE ENFORCEMENT OFFICER

SECTION A. APPLICANT INFORMATION

Applicant Name	Last	First	MI	Suffix	
Mailing Address	Street Address				
	City	State	Zip	County	
Phone Numbers	Public	Private (will never be published)		Email Address	
Questions					
1. If not previously certified, have you taken the sewage enforcement officer's (SEO) examination? If yes to Question #1, indicate how many times and when in the boxes below?				Yes	No
				<input type="checkbox"/>	<input type="checkbox"/>
Number of Times	Examination Dates				
	Mo/Yr	Mo/Yr	Mo/Yr	Mo/Yr	Mo/Yr
2. If you were previously certified as a SEO in Pennsylvania, did the Department of Environmental Protection (DEP) revoke, suspend, inactivate, or cause you to surrender your certification? If yes to Question #2, indicate the appropriate condition in the box below.				<input type="checkbox"/>	<input type="checkbox"/>
3. Are you an employee of DEP?				<input type="checkbox"/>	<input type="checkbox"/>

SECTION B. TESTING INFORMATION

Have you attended or are you registered to attend the Precertification Soils training course? If yes, provide the sponsor name and proposed date(s) of completion or date(s) of completion in the boxes below.				<input type="checkbox"/>	<input type="checkbox"/>
Sponsor/Training Provider Name		Prerequisite Training Dates			
		Mo/Yr	Mo/Yr	Mo/Yr	
Have you attended or are you registered to attend the SEO Precertification Academy training? If yes, provide the sponsor name and proposed date(s) of completion or date(s) of completion in the boxes below.				<input type="checkbox"/>	<input type="checkbox"/>
Sponsor/Training Provider Name		Prerequisite Training Dates			
		Mo/Yr	Mo/Yr	Mo/Yr	
<input type="checkbox"/> Check this box if you have a disability that requires a special accommodation in order for you to take the examination. (See the instruction sheet for further information.)					

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<input type="checkbox"/> PRECERT. SOILS Score: _____ <input type="checkbox"/> P <input type="checkbox"/> F	CERT. EXAM SCORES: OVERALL: _____ <input type="checkbox"/> P <input type="checkbox"/> F Administration _____ Soils _____ Planning _____ Technical _____
<input type="checkbox"/> \$25 REGISTRATION FEE Enclosed <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED	
_____ Certification Number	_____ Date of Board Action



INSTRUCTIONS FOR APPLICATION FOR CERTIFICATION AS A SEWAGE ENFORCEMENT OFFICER

General Information

Read these instructions carefully before submitting your application. To sit for an exam, candidates must register by the due date posted on the Department of Environmental Protection's (DEP's) website at www.dep.pa.gov. On the website, select Public Participation from the menu on the left, select DEP Advisory Committees, select State Board for the Certification of Sewage Enforcement Officers, and refer to the exam schedule under the heading "Related Items." Candidates will be notified by the Board Secretary of admittance to the exam.

Please type or print clearly when completing the form.

Section A: Applicant Information

Complete the form as requested. The mailing address of the applicant should **not** include locational data that is not appropriate for a mail piece.

Questions. Each question must be answered with a "Yes" or "No" answer. If your answers to the questions are "Yes," provide the additional requested information.

Section B: Testing Information

Testing Location. Provide the date of the exam and the testing location you are applying for.

If you anticipate the need for a testing accommodation due to a disability, you must contact the Secretary of the Board to receive information on how to document your request at 717.772.2186 or through the PA AT&T Relay Service at 1.800.654.5984 (TDD). Written documentation supporting the accommodation that you are requesting must be submitted with your application form.

Applicant's Checklist

To assure your application is complete, below is a checklist as to what may need attached to the application as well as who to contact for additional information. This checklist is optional and need not be returned with the completed application.

- Have you answered all the questions?
- A fee of \$25 must accompany each application. This is a non-refundable processing fee which applies only to the action of this application. Make check or money order payable to Commonwealth of Pennsylvania. Do not send cash.

Send your application and fee to:

PA Department of Environmental Protection
 State Board for Certification of SEOs
 Bureau of Clean Water
 PO Box 8774
 Harrisburg, PA 17105-8774

For assistance or information about the certification examination, contact the Secretary of the Board via email at RA-seotrng@pa.gov or via telephone at 717.772.2186.